

MINUTES of the Full Council of Melksham Without Parish Council held on Monday 22nd June, 2015 at Crown Chambers, Melksham at 7.00 p.m.

Present: Cllrs. Richard Wood (Chair), John Glover (Vice Chair), Alan Baines, Rolf Brindle, Mike Sankey, Paul Carter, Pat Nicol, Steve Petty, Mike Mills and Gregory Coombes.

Apologies: Cllrs. Terry Chivers, Jan Chivers and Ian Tait.

Housekeeping: Cllr Wood welcomed all to the meeting and explained the evacuation procedures in the event of a fire

080/15 **Declarations of Interest:** There were no declarations of interest.

081/15 **Public Participation:** There were no members of the public in attendance.

082/15 **Minutes, Full Council Meeting 11th May 2015:**
***Resolved:** The Minutes of the Full Council Meeting held 11th May 2015 be formally approved by the Council and signed by the Chairman as a correct record.*

083/15 **Amendments to Standing Orders:**
***Resolved:** The Council formally adopted the amendments to the Standing Orders as per Min. 005/15ai).*

084/15 **Chairs of Committees and Working Parties:** The Council noted the Chairs of Committees and Working Parties for 2015/16 elected to date.

Planning & Policy Committee:

Chair Cllr Richard Wood

Vice Chair Cllr John Glover

Finance Committee:

Chair Cllr John Glover

Vice Chair Cllr Alan Baines

Bowerhill Sports Field Working Party:

Chair Cllr Rolf Brindle

Vice Chair Cllr Paul Carter

Still to be elected (once Committees are held later in the year):
Staffing & Resources, Allotments

The Clerk advised that in the Minutes, all Councillors will now be referred to by name rather than Chairman etc, as this could get confusing with so many Chairs.

085/15 **Review of Committee Structures and Terms of Reference:** The Council discussed the Clerk's recommendations with regard to this document.
***Resolved:** 1. Item 5, "Number of Members on Committees" to read a minimum of 3 and a maximum of 6 members on each committee (plus Chair & Vice Chair of Council*

as automatic ex officio members. 2. The Clerk's recommended alterations to the structures and terms of reference were approved.

- 086/15 **Annual Photograph of Council Members:** Cllr T Chivers had suggested that the Council have a photograph taken of the current Council Members to update the Website and keep as a historic record. The Council considered that this was a good idea and a photograph was taken that evening.
- 087/15 **Planning Committee Meeting 18th May 2015:**
- a) **Resolved:** *The Minutes of the Planning Committee Meeting held 18th March 2015 were formally approved by the Council and signed by the Chairman as a correct record with the following amendment:
Min. 033/15a), reword the sentence "the council shoulder" to "the council should".*
- b) **Resolved:** *The Recommendations detailed in Min.030/15c), Min. 032/15b) and Min. 033/15a) were formally approved.*
- 088/15 **Planning Committee Meeting 8th June 2015:**
- a) **Resolved:** *The Minutes of the Planning Committee Meeting held 8th June 2015 were formally approved by the Council and signed by the Chairman as a correct record with the following amendments:
1. Cllr Mike Sankey was recorded as being both present and having given his apologies. He had given his apologies and was not at the meeting; his name to be removed from the list of those present at the meeting.
2. Min. 052/15b), the spelling of the word "sight" changed to "site".
3. Min 055/15, the spelling of the word "hoped" changed to "hooped".*
- b) **Resolved:** *The Recommendations detailed in Min.050/15a), Min. 051/15, Min.052/15b), Min.052/15ci1), Min.052/15ci2), Min. 052/15cii) and Min.055/15 were formally approved.*
- 089/15 **Finance Committee Meeting 18th May 2015:**
- a) **Resolved:** *The Minutes of the Finance Committee Meeting held 18th May 2015 were formally approved by the Council and signed by the Chairman as a correct record with the following amendments:
1. Min. 037/15vi), the figure of "£80,000" amended to "£85,000".
2. Min. 038/15 point 9.6, the wording "BCAs payment" changed to "BACs payment".*
- b) **Resolved:** *The Recommendations detailed in Min.037/15ci), Min. 037/15cii), Min.037/15ciii), Min.037/15v), Min.037/15viii), Min. 037/15ix), Min. 037/15xi), Min. 037/15xii), Min.037/15xiii), Min. 037/15xiv), Min. 037/15d), Min. 038/15, Min. 039/15, Min. 040/15a), Min. 040/15b), Min. 041/15 and Min.042/15 were formally approved.*
- 090/15 **Finance Committee Meeting 8th June 2015:**
- a) **Resolved:** *The Minutes of the Finance Committee Meeting held 8th June 2015 were formally approved by the Council and signed by the Chairman as a correct record with the following amendment:
Min. 066/15iii), the word "wass" changed to "was".*

b) Resolved: *The Recommendations detailed in Min.059/15), Min. 060/15), Min.061/15, Min.062/15, Min.064/15, Min. 066/15i), Min. 066/15ii), Min. 066/15b), Min.066/15c), Min. 066/15d), Min. 067/15a), Min. 068/15 and Min.069/15 were formally approved.*

c) Matters Arising:

i) From Min. 062/15.2): The Council noted an e-mail from Cllr T Chivers expressing concern over the value of the grant that the Finance Committee had recommended awarding Shaw Village Hall and Playing Field as the Council were already funding the asbestos removal and replacement of the Hall flooring.

ii) From Min. 067/15cv): Cllr. Coombes queried where the emergency camp beds and blankets that CAWS planned to secure with Community Resilience funding would be stored. The Clerk replied that they were to be stored locally.

091/15

Bowerhill Sports Field Working Party Meeting 15th June 2015:

a) Resolved: *The Minutes of the Bowerhill Sports Field Working Party Meeting held 8th June 2015 were formally approved by the Council and signed by the Chairman as a correct record with the following amendment:*

Min. 077/15d): Melksham Neighbourhood Police Team to be added to the list of those being given the new padlock combination code.

b) Resolved: *The Recommendations detailed in Min.073/15a), Min. 073/15b), Min.073/15c), Min.073/15d), Min.073/15e), Min. 075/15a), Min. 075/15b), Min. 076/15a), Min.076/15b), Min. 076/15c), Min. 076/15d), Min. 076/15e), Min. 077/15a), Min.078/15 and Min.079/15 were formally approved.*

c) Matters Arising:

i) From Min. 073/15a): The Clerk reported that the Finance Assistant had carried out cost comparisons for items required for the new pavilion and had purchased items for the best price. Sign Marketing will attend a site visit on Thursday 25th June to measure up and quote for signs.

ii) From Min. 075/15b): Cllr Mills recommended rationalising the Youth Club equipment once the building had been handed over.

iii) From Min. 075/15c): The Clerk reported that she had spoken to the approved contractor, J H Jones, with regard to reseeding the goal mouths and they have offered to install germination patches free of charge.

iv) From Min. 075/15c): A site working party met on 22nd of June and had cleared all the weeds from the tree saplings. The stinging nettles and long grass between the back of the trees and the fence requires strimming.

v) From Min. 075/15c): The Clerk reported that she was meeting Stuart Renfrew, Community Coordinator for Local Highways and Neighbourhood Services, on Friday 26th June, to clarify which area of the grass verge forms part of the highways, and as such is the responsibility of Wiltshire Council to maintain.

vi) From Min. 075/15c): It was reported that the raised manhole cover had been reported as being flooded and the ground following the route of the pipe was very wet. It was noted that the outlet could be blocked by overgrowth of vegetation. Cllr Baines had located the original report on the condition of the Sports Field before it was handed over to the Parish Council. The Clerk would investigate the criteria of the Sports England grant and whether this would cover any potential remedial work.

vii) From Min. 075/15d): To be discussed under agenda item 7d.

- viii) From Min. 075/15e): The Clerk had requested approved contractor, J H Jones, to provide a quote for the re-positioning of plants and marking out of a path should Winvic be unable to carry out these works.
- ix) From Min. 075/15e): The Clerk reported that she was still awaiting a date from Winvic for staff and councillors to attend a usage briefing.
- x) From Min.076/15c): Cllr Glover reported that it is possible to have a master key to a lock that is the only key able to be copied. This would prevent unauthorised copying of keys.

Cllr Glover stated that he appreciated that the Council had already made a decision with regard to security grilles, but asked whether the Stanley Park facility in Chippenham had been asked whether they had ever experienced problems with electrically operated grilles. The Clerk replied that Stanley Park was permanently manned by a trained member of staff, and that the Bowerhill Pavilion would be locked up by hirers and volunteers.

d) Quotations for CCTV, Mosquito and Alarm Maintenance:

i) CCTV: The Clerk reported that when asking for quotes that the Council had requested companies to give advice about what they considered was required and as such the quotes were not like for like. **Resolved:** 1. Due to the amount of information contained within the quotes this item be deferred to a Bowerhill Sports Field working party to be held on Thursday 25th June at 2.00pm. 2. The Working Party to be given delegated powers to make a decision and approve a contractor.

ii) Mosquito: The Council discussed the pros and cons of installing a “Mosquito System”, a security system that emits a high frequency signal as a deterrent. **Resolved:** The Council install a Mosquito System and investigate which system would be the most beneficial.

iii) Intruder Alarm: The Council noted that the Intruder Alarm had been “value engineered” out of the specification by Gleeds (Cost Consultants working on behalf of Wiltshire Council). **Resolved:** The Council write to Wiltshire Council expressing their concern over the fact that this has been engineered out, and highlighting the fact that an Intruder Alarm was part of the specification at the old pavilion and was also included in Section 10 of the Electrical Specification. Additionally if Wiltshire Council were not providing the Intruder Alarm as per the specification, will they be providing any indemnity and allowing claims to be made against them in the event of vandalism or burglary.

e) Ad Hoc Charges for Pavilion Hire:

The Council discussed how they would charge for ad hoc hiring of the pavilion as it would be dependant upon which facilities were required and the duration. It was noted that whilst they wished to support local groups and charities wanting to hire the facilities the Council needed to ensure that they covered their costs.

Additionally hirers should have their own indemnity insurance. **Resolved:** 1. This item be deferred to the next Bowerhill Sports Field working party to be held on Thursday 25th June at 2.00pm. 2. The Clerk to check the requirements of those groups expressing an interest to hire the Pavilion prior to this meeting.

f) Invitation to Herman Miller’s New Facility Celebration Event: The Council noted this invitation for the event on Wednesday 1st July, and gave numbers of those accepting.

a) **Council Receipts:** The Council noted that the following amounts have been received since the last meeting:

Paying in reference	Income Details	Amount £
BACS	Interest on Fixed term deposit	£ 24.00
BACS	Interest on Instant Access Account	£ 0.01
BACS	Interest on 30 Day Account	£ 0.15
Total		£ 24.16

b) **Accounts for payment: Resolved:** The following accounts, including Grant cheques be checked and formally approved for payment:

Cheque no	Payee	Payment Details	Net £	VAT £	Gross £
** 4900	Broker Network Ltd	Parish Insurance including new pavilion from 1/6 - 30/5	£ 4,239.72		£ 4,239.72
	Lloyds Bank	Bank charges	£ 35.00		£ 35.00
** 4901	Wiltshire Council	Planning application for path to Forest & Sandridge School	£ 97.50		£ 97.50
4902	Total Equipment Ltd	Rent for Crown Chambers 1/7/15 - 30/9/15 (£1,608.75) & Telephone charges for 01225 705700 (£40.55 + VAT)	£ 1,649.30	£ 3.95	£ 1,653.25
4903	JH Jones & Sons	Bin Collections & grass cutting at Bowerhill Sports Field & Beanacre play area and Grass cutting at allotments. Spiking at Bowerhill Sports Field	£ 765.50	£ 153.09	£ 918.59
4904	Cunningham Lindsey	Valuation of Shaw Village Hall and Bowerhill Sports Pavilion	£ 635.00	£ 127.00	£ 762.00
4905	A4 Asbestos	Asbestos Survey at Shaw Village Hall	£ 497.00		£ 497.00
4906	Radcliffe Fire Protection Ltd	Installation of firefighting equipment at new sports pavilion	£ 483.00		£ 483.00
4907	Viking	Stationery supplies: A4 paper, laminating pouches, paper clips & pens	£ 83.07	£ 16.61	£ 99.68
4908	BWBSL	Wessex Water: water charges for Berryfield & Briansfield allotments	£ 96.01		£ 96.01
4909	BT	Broadband charges for Crown Chambers 22/4 - 31/7	£ 79.64	£ 15.92	£ 95.56
4910	Melksham Town Council	Contribution to Neighbourhood Plan expenditure (MCAP inv 15/P/004)	£ 80.31		£ 80.31
4911	Total Consulting Ltd	PAT testing youth club equipment at Old pavilion	£ 50.00	£ 10.00	£ 60.00
4912	Open Spaces Society	Annual Subscription for Open Spaces Society	£ 45.00		£ 45.00
4913	CPRE	Annual subscription for CPRE	£ 36.00		£ 36.00
4914	Commtech IT Solutions Ltd	Replacement batteries for stairlift at Parish Office	£ 28.31	£ 5.66	£ 33.97
4915	CommuniCorp	Annual subscription for Clerks & Councils Direct	£ 12.00		£ 12.00
4916	Countrywide Farmers plc	Grass seed and bin bags for allotments	£ 10.32	£ 0.46	£ 10.78

4917	Post Office Ltd	Postage Stamps	£ 108.00		£ 108.00
Salaries:					
4918	Mrs T Strange	June salary& add hrs (30) + expenses (linseed oil & XL wheelie bin bags 26.91+VAT)		5.37	
4919	Mrs J Eccleston	June salary, add hrs (9.75) & expenses £2.92+VAT (cleaning materials)		0.58	
4920	Mr T Cole	Pay for w/e 1/5/15 - w/c 23/5/15 & mileage (143 miles)			
4921	Mrs L Key	Jun salary, add hrs (7.5) & expenses £3.89+VAT (cleaning materials & loo roll)			
4922	Mrs E Cranton	May Office Cleaning (4)			
Total Salaries			£3,555.94	£5.95	£3,561.89
4923	HMRC	PAYE, tax and NI for June	£732.14		£732.14
4924	Wiltshire Council - Wiltshire Pension Fund	Superannuation for June	£937.23		£937.23
4925	TDP Ltd	Benches & picnic tables for Shaw Playing Fields	£1,935.00	387.00	£2,322.00
Grand total			16,190.99	725.64	16,916.63

Grant Cheques:

ORGANISATION	Awarding in 2015/16	Cheque number
Bowerhill Village Hall Trust	£ 2,650	4926
Shaw Hill Playing Field and Village Hall	£ 3,450	4927
Berryfield Village Hall	£ 500	4928
Whitley Reading Rooms	£ 500	4929
The Rachel Fowler Centre	£ 200	4930
Melksham Riverside Club	£ 200	4931
Bowerhill Residents Action Group (BRAG)	£ 400	4932
Berryfield & Semington Rd Action Group (BASRAG)	£ 400	4933
Community Action Whitley Shaw (CAWS)	£ 250	4934
Melksham & District Girl Guides	£ 300	4935
Shaw & Whitley Toddler Group	£ 200	4936
Happy Circle Day Centre	£ 100	4937
Group Five	£ 300	4938
Melksham PHAB Club	£ 250	4939
Ludlow Hewitt Sheltered Housing	£ 100	4940
Melksham Foodbank	£ 100	4941
Wiltshire Mind	£ 100	4942
Melksham & District Seniors 55+	£ 100	4943
Melksham Christmas Lights	£ 250	4944
Melksham Party in the Park	£ 150	4945
Melksham Carnival	£ 100	4946
Melksham Shed	£ 100	4947
Bowerhill Villager	£ 250	4948
Shaw & Whitley Connect	£ 250	4949
Christchurch Shaw & Whitley Parish Church	£ 150	4950
Melksham Railway Development Group	£ 200	4951
AFC Melksham (Disabled)	£ 250	4952
Melksham Choral Society	£ 100	4953
Melksham Country Dancers	£ 100	4954

Melksham Gardeners' Society	£ 200	4955
Enigma	£ 100	4956
Melksham Amateur Swimming Club	£ 200	4957
Melksham Tourist Information Centre	£ 500	4958

- 093/15 **Draft Agreement for Community Benefit from Sandridge Solar Farm:**
The Council considered the draft agreement received from Sandridge Solar Power Limited with regard to the community benefit from Sandridge Solar Farm. The Clerk reported that a previous draft agreement had been drawn up when the initial planning was submitted and this had not included the majority of homes on the East of Melksham development as the calculations had been made using postcodes stating that postcodes were only activated once a property is occupied. The Council noted that the radius for inclusion into the calculation was a distance of 2.75 kilometres from the centre of the Solar Farm (ST 93777 63911). Cllr Baines had compiled a list of the streets that he considered fell into this radius, noting that Brick Hill was part of Melksham Without Parish and not Bromham, despite having an SN15 postcode and needed to be checked to see if it was included within the Parish. The Council considered that part of the agreement was very prescriptive and wished to see the wording amended in order that all parishioners of the Parish would be able to benefit, not just those living within the radius of 2.75 kilometres. **Resolved:** *To request from Sandridge Solar Farm Limited that the wording of the draft agreement is amended in order that the radius of 2.75 kilometres is used for the calculation of the community benefit, but not for the disbursement of this benefit which they would prefer to read "Melksham Without Parish" rather than "Local Community".*
- 094/15 **Request for Solar Farm Funding for Projects:**
The Council had received correspondence suggesting two projects that the Council might like to consider supporting with the community benefit received from Sandridge Solar Farm. It was noted that this request was slightly premature as the benefits had not yet been calculated let alone received. One suggestion was the support of the new Campus as Wiltshire Council intended to scale down the facilities to be provided. It was considered that although Melksham Without Parishioners would benefit from this facility, it was not actually in the Parish. The other suggestion was support of the bus services. The 234 bus route will be withdrawn on 20th July, and the 272 bus route service is to be reduced. The Council felt that support of these bus services would directly benefit Melksham Without parishioners. **Resolved:** *The Council agreed in principle to look at potential support of future bus services.*
- 095/15 **Replacement Flooring for Shaw Village Hall:**
The Council considered three quotations for the replacement of the flooring, which included making good the floor surface before the laying of any new floor covering. It was noted that the floor was part of the structure of the building and that it was now life expired. The flooring samples were to be given to the Shaw Hall management committee to chose the colour. **Resolved:** *The Council approve the quote from Total Carpets & Flooring and instruct them to carry out the works following removal of the existing flooring w/c 10th August. To latex main hall and fit vinyl strips glue down at £1,250 Labour (VAT not applicable) To supply vinyl strips and all materials £2,679.17 + £535.83 VAT.*

- 096/15 **New Noticeboards for East of Melksham Development:** The Council noted that at the January Full Council meeting it was agreed to purchase two new notice boards, one for East of Melksham and the other for Shaw (Min. 353/14b). Following a site visit of the East of Melksham with Cllr T Chivers, the Clerk and James Shackell of Green Square, two sites for notice boards were identified. The Clerk sought clarification with regard to what the Council wished to purchase reporting that provision for these notice boards had been made within the budget for 2015/16. **Resolved:** *1. The Council purchase 2 notice boards and 2 pairs of accompanying legs for the East of Melksham housing estate. The Council ask the developer of the Local Centre Land on the East of Melksham about putting up a new notice board in the shopping centre prior to its construction. 2. The Council purchase a new notice board to install on the bus shelter outside of Beltane Place, Shaw.*
- 097/15 **Update on Footpath from Ingram Road to New Forest & Sandridge School:** The Clerk reported that all parties concerned had agreed on a 2 metre wide path and that she had submitted the planning application to Wiltshire Council. Additionally, aside from the planning application fee there was now to be no cost to the Parish Council or the Town Council. The cost of the construction of the path was to be met by the Consortium developers in lieu of s106 contributions previously identified for highways works.
- 098/15 **Request for Dropped Kerbs in Bowerhill:** A request had been received from a resident for 3 sets of dropped kerbs to allow disability access from Locking Close to Bowerhill Sports Field. It was noted that each set of dropped kerbs cost approx £750. Cllr Baines reported that any request to CATG needed to have the support of the Parish Council first. Cllr Carter reported that he had walked the route with the resident and that there were lots of pinch points, cars parked on pavements, very few dropped kerbs and no dropped kerbs on Halifax Road at all. Cllr Brindle felt that an overall scheme should be considered that would benefit all users including disabled access, pushchair users and cyclists. **Resolved:** *The Council support the resident's request and put forward a request to CATG for one set of dropped kerbs from DeHavilland Place to Hercules Way.*
- 099/15 **Request for Waiting Restrictions on Herons Court:** A request had been received from a resident requesting the Parish Council's assistance with regard to installing parking restrictions outside Herons Court which is opposite Bowerhill Primary School. Cllr Mills agreed with the resident's comments that parking is a particular problem at 3.00pm during the school pick up time. The Council noted that parking issues are no longer a criminal offence and thus not enforceable by the police. **Resolved:** *The Council take no further action and write to the resident expressing every sympathy for their situation and explaining that they are unable to assist in this matter.*
- 100/15 **Parish Emergency Assistance Scheme (PEAS) for Adverse Weather:** The Clerk advised that the PEAS scheme for salt and grit was open for application again. Last year the Council did not apply as it did not have the facilities to store and distribute salt and grit. **Resolved:** *The Council do not apply for this year's PEAS scheme.*
- 101/15 **Cessation of Rail Link Bus on 20th July, 2015:** Correspondence had been received from the TransWilts Community Rail Partnership raising serious concerns over Wiltshire Council's cessation of the Melksham Rail Link Bus from Bowerhill, East of Melksham, Melksham Forest and Melksham Town Centre to Melksham Station on 20th

July, 2015. It was noted that Wiltshire Council had stated that the service would cease on 20th July, however a consultation on the service finished on 22nd July. Cllr Glover reported that the original funding for the project was from Central Government under the Local Sustainable Transport Fund Grant for a three year trial and as such was ring fenced. He stated that if this service ceases then he has asked Wiltshire Cllr Roy While to report it to the Ombudsman as maladministration of funds. A discussion took place over ways to fund this service, however, Cllr Glover pointed out that the object of this service was that it was a free bus in order to encourage rail use. **Resolved:** *The Council write to Wiltshire Council to query why this service is being considered for cessation.*

102/15 **Sponsorship of “Milk Churn” Roundabout:** A request had been received from Hall & Woodhouse, owners of the Milk Churn public house, to sponsor the roundabout on the A350 opposite their premises. The Council noted that the roundabout further up the A350 towards Melksham was sponsored by Carson Tyres and was looking particularly good. This was landscaped by Simon White; Cllr Petty declared an interest as he is a colleague of Simon White. A discussion took place over whether the Council should carry out the Section 96 agreement for this sponsorship or whether this should be passed to Wiltshire Council. **Resolved:** *The Parish Council carry out the Section 96 agreement for sponsorship of the Milk Churn Roundabout by Hall and Woodhouse.*

103/15 **Play Areas:**

a) Holiday cover for Caretaker: The Clerk advised that the Parish Caretaker was on annual leave for two weeks in the Summer. She asked if any of the councillors would be able to go to the play areas once in each week to just check for any areas of obvious concern. They would just be required to make a record of the date and time that they visited. Additionally she asked if BRAG would be able to empty the oil drum bin at the Bowerhill picnic area for those two weeks. **Resolved:** *The following Councillors to check the play areas listed:*

- *Cllr Mills - Hornchurch Play Area*
- *Cllr Wood - Beanacre Play Area*
- *Cllr Carter - Shaw Play Area*
- *Cllr Brindle - Bowerhill Sports Field*

b) Siting for two Spare Basketball Hoops: The Council noted that there were two spare basketball hoops that could be relocated, however, they were extremely heavy and would require a contractor to carry out the works. PCSO Janet Gould had suggested a couple of locations in Bowerhill where children currently play; the open space at Magister Road and the area opposite the Pilot public house. The open space behind Wellington Drive was discussed and Cllr Glover declared an interest as a resident. Cllr Sankey considered that the area opposite the Pilot was the most favourable location as it was already used a lot by children, was a large area of open space and there were traffic calming measures on that stretch of road. **Resolved:** *The Council site one basketball hoop on the open space opposite the Pilot public house and seek a quote for the works.*

104/15 **Melksham Neighbourhood Policing:**

a) Wiltshire Neighbourhood Police Awards: The Council noted the results of the award competition and a letter of thanks from Sue Stoker for nominating her.

b) Local Police Staffing Levels: The Council noted that until recently there had been two PCSOs covering the Parish. Due to staff redeployment, PCSO Janet Gould now covered Melksham Town, which left PCSO Maggie Ledbury to cover all areas of Melksham Without Parish. The Council considered that this was too large an area to be covered by one PCSO. **Resolved:** *The Council write to the Police Inspector for the Melksham Area to ask for a replacement PCSO to bring the staffing levels back to two PCSOs for the Parish.*

- 105/15 **Opening of Allotments for Melksham Open Gardens – Sunday 19th July, 2015:** The Clerk asked if the Council wished to enter the Allotments into the Melksham Open Gardens event to be held on Sunday 12th July, 2015. **Resolved:** *The Clerk ask allotment tenants at the RHS visit on Wednesday 24th June if they are happy for the allotments to be entered into Melksham Open Gardens.*
- 106/15 **Melksham Neighbourhood Plan:** The Council noted the minutes of the Melksham Neighbourhood Plan Steering Group meeting held on 20th May, 2015.
- 107/15 **Mobile Library Consultation (deadline date 31st July, 2015):** The Council noted that a consultation was being held by Wiltshire Council with regard to changes being planned for the mobile library service. The only mobile library visit in the Parish is outside Whitley Reading Rooms. Cllr Brindle considered that the present service should be maintained and that for those that are restricted to their communities this is the only way to get books and could be their only social event. Cllr Sankey reported that the question of how people will get to the Campus has never been answered. He suggested that rather than keep the expensive mobile library service going, transport could be provided to get people into Melksham Town and to the Campus where they could then access the Town Library and other facilities. **Resolved:** *The Council respond to the consultation and put forward Cllr Sankey's suggestion with regard to the provision of transport from areas of the Parish into the Campus.*

Meeting closed at 9.50 pm

Chairman, 13th July 2015